

**COMMISSIONERS' MEETING  
MINUTES**

**03/11/15**

**1. CALL TO ORDER**

Parris Alleyne, Future Leaders of York (FLY) member, called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Parris Alleyne led the Pledge of Allegiance.

Ann Booth of York Baha'i Community Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 4, 2015 Commissioners' Meeting as submitted.

**3. PROCLAMATION**

**A. American Red Cross Month**

The Board of Commissioners presented a proclamation to Matt Leininger recognizing March 2015 as "American Red Cross Month".

**4. PERIOD OF PUBLIC COMMENT**

Sonia Huntzinger, Executive Director of Downtown, Inc., provided the Board of Commissioners the latest publication featuring future downtown York projects and business development. Ms. Huntzinger also thanked the Board for their continued financial support.

**5. RESOLUTIONS**

**A. Bowman Systems LLC, Shreveport, LA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a contract agreement renewal between the County of York, on behalf of the York County Planning Commission serving as administrative agency, and Bowman Systems LLC, Shreveport, LA, to provide York County with a Homeless Management Information System (HMIS) to be utilized by York County providers and social service agencies, for the period of April 13, 2015 through April 12, 2016.

## **B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development division of the York County Planning Commission, for the following changes to the 2006, 2009, 2011 and 2013 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
West York Borough	\$24,139.53	45501982 (close)	45201373 (UP)
Shrewsbury Township	\$24,139.53	45201373 (UP)	new
West York Borough	\$ 2,168.22	45531983 (close)	45230009 (UP)
Shrewsbury Township	\$ 2,168.22	45230009 (UP)	new
West York Borough	\$58,840.21	45551892 (close)	45250011 (UP)
Shrewsbury Township	\$61,852.81	45250011 (UP)	new
Shrewsbury Township	\$88,160.56	45571945 (decrease)	45270013 (UP)
West York Borough	\$88,160.56	45270013 (UP)	new

## **6. CONTRACT AGREEMENT**

### **A. CenturyLink Technology Solutions, Carlisle, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and CenturyLink Technology Solutions, Carlisle, PA, for the purchase, implementation of equipment, and maintenance services to replace end-of-life telephone hardware and software, for a total cost of \$153,000.03.

## **7. PROPOSALS/AGREEMENTS**

### **A. The Carey Group, Viera, FL**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a proposal and agreement between the County of York, on behalf of the York County Department of Probation Services, and The Carey Group, Viera, FL, to provide two (2) one-day Evidence Based Practices training sessions for up to 100 Adult Probation participants, for a total cost of \$5,704.00.

### **B. C.S. Davidson, Inc., York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a professional services proposal and agreement between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for the design and construction management of the 2015 Bridge Maintenance Program at a cost not to exceed \$65,000.00, to be funded through the Liquid Fuels account.

## **8. LEASE AGREEMENT**

### **A. SBA Properties, LLC, Boca Raton, FL**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement amendment between the County of York, on behalf of the York County Department of Emergency Services, and SBA Properties, LLC, Boca Raton, FL, to reflect equipment changes and modifications to the tower site located in Glen Rock, PA, as part of the Radio and Microwave Systems Upgrade project, with an increase of \$1,200.00 per month, for a total cost of \$4,135.74 per month, effective upon full execution of the amended agreement.

## **9. HUMAN SERVICES**

### **A. Grant Agreement – York County Area Agency on Aging**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Area Agency on Aging serving as grant administrator, and the Commonwealth of Pennsylvania Department of Agriculture (PDA), Harrisburg, PA, in the amount of \$16,250.00 to provide fruit and vegetable vouchers to eligible senior citizens under the Senior Farmers Market Nutrition Program, for the period of May 1, 2015 through December 31, 2019.

### **B. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Village Services, Rosemont, PA, to provide Semi Independent Living services at a rate of \$90.00 per diem, for the period of July 1, 2014 through June 30, 2015.

### **C. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KW and AW, York, PA, for adoption assistance at a rate of \$35.00 per day for the adoption of AKW fka CEL, a minor child, until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$800.50, according to the schedule attached to the agreement.

**D. 2014-2015 2<sup>nd</sup> Quarter Report of Expenditure and Revenue – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2014-2015 2<sup>nd</sup> Quarter Report of Expenditure and Revenue, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$21,310,000.00.

**10. TAX REFUND REGISTER**

**A. Tax Refund Register 2015-05**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-05 authorizing payment of York County real estate tax refunds totaling \$3,531.89.

**11. APPROVAL OF CHECK REGISTER**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 11, 2015 totaling \$7,478,623.59.

<u>Fund</u>	<u>Weekly Disbursement Totals for March 11, 2015</u>	<u>Amount</u>
	<u>Name</u>	
01	General Fund	1,051,224.36
01	Payroll	
01	Ag Land Preservation	4,211.00
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	276,739.55
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	15,143.83
06	Human Services	221.60
07	Children & Youth	176,698.36
08	911	189,593.80
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	24,597.27
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	4,333.50
25	Aging	118,346.33

28	MH-IDD	1,155,486.00
30/31	York/Adams HealthChoices	4,112,625.77
30	York Reinvestment	29,175.00
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	90.10
40	Weatherization Liheap	
45	Block Grant	29,186.69
46	Affordable Housing	96.85
47	Revolving Fund	3,018.15
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	12,905.06
75	Retirement	17,840.87
82	2013 PLGIT GOB Fund	254,181.34
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,908.16
Total		<u><u>7,478,623.59</u></u>

## **12. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **13. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

## **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:17 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager